SERVICE ACADEMY
CONGRESSIONAL NOMINATION

Application Packet
2022-2023
Application Procedure for Service Academies

Note to Applicant: You are being considered for a nomination to one or more of the service academies. You will not be considered for an academy which you have not designated as your choice on the application form. However, you must satisfy the criteria listed under “Minimum Requirements” for each selected academy in order to receive an interview.

1. Application Form – Complete the online application form and attach your resume and/or curriculum vitae, a personal statement not to exceed 700 words, and a recent, professional headshot on a neutral background.

2. Letters of Recommendation – Ask your high school counselor or principal to complete one letter of recommendation, and choose two others to complete letters of recommendation, such as a teacher, coach, employer, or someone who knows you well. Recommenders must each complete the recommendation form attached to this packet and additionally affix their letter of recommendation to the recommendation form. Have them return both to you in a sealed envelope with their signature across the seal.

3. Transcripts – Ask your counselor or principal to mail or email our District Office a copy of your transcript and make sure it includes your course listing, grades, current weighted and unweighted G.P.A., and class percentile or rank. The transcript should be mailed directly to our office from your school.

4. Standardized Test Results – To have scores forwarded to our office directly from the testing centers, please use the following codes:

   SAT: 7341 – ACT: 7347

Many transcripts will not include copies of your SAT or ACT scores. If your transcript does, this is sufficient and you need not send in separate score results, unless you have updated scores. Otherwise, please make sure to send our office copies of your scores through the SAT and ACT websites. No scores will be accepted after November 18, 2022.

5. Deadline – All materials mentioned above must be transmitted to the District Office by the deadline, November 18, 2022. The mailing address is:

   FL-27 District Office
   ATTN: Reidel Nabut
   3951 NW 7th St, Bay F
   Miami, FL 33126

6. Interview – Interviews will be held Nov. 28 – Dec. 16, 2022, at the District Office. Qualified candidates will be contacted to schedule a thirty-minute interview. If you are unable to attend a scheduled interview, you must send a written request to change the date.
# Application Timeline

<table>
<thead>
<tr>
<th>Date Range</th>
<th>Event</th>
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</table>
| March – November 2022       | **Complete Packet**  
Candidates must complete application packets and return them to Congresswoman Salazar’s District Office. |
| October 2022 (TBA)          | **Academy Recruitment Day**  
*Location: TBD*  
Information session with all five military academy branches on the application process and the value of attending a U.S. Military Academy. |
| November 18, 2022 5:00 PM   | **Deadline**  
All required information for a completed application packet must be received by this date. *Please make sure to include sufficient postage.* |
| Nov. 28 – Dec. 16, 2022     | **Interviews**  
Qualified candidates will be invited to interview for approximately 30 minutes by Congresswoman Salazar’s staff. Interviews will be held at the District Office. |
| January 31, 2023            | **Nominations**  
Congresswoman Salazar will submit nominations to the academies and notify all interviewed candidates of nomination status. |
| Early- to Mid-2022          | **Appointment**  
Although some appointments are offered beyond May, the academies will make most appointments starting in January and continuing until April 2022. Appointments must be accepted by May 1. |
| July 2023                   | **Report to the Academy**  
Appointed cadets are due at the U.S. service academies. |
**Note to Applicant:** While satisfying the requirements below may make one eligible, it does not guarantee a nomination or an appointment. Please also note that the Coast Guard Academy does not accept congressional nominations for appointment.

<table>
<thead>
<tr>
<th>Academy</th>
<th>Min. Requirements</th>
<th>Min. Scores</th>
<th>Avg. Scores</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>U.S. Naval Academy</strong></td>
<td>U.S. Citizen/Age 17-21 Unmarried/No Dependents</td>
<td>SAT V-520, M-600 ACT E/R-25, M/S-26</td>
<td>SAT V-580, M-650 ACT E/R-27, M/S-30</td>
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<tr>
<td>Office of Admissions</td>
<td>Nomination required</td>
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</tr>
<tr>
<td>52 King George Street</td>
<td>PAE* and DODMERB* exams 6 years post-grad active duty</td>
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<tr>
<td>Annapolis, MD 21402-1318</td>
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<td></td>
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<tr>
<td>(410) 293-1858</td>
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<tr>
<td>Office of Admissions</td>
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<tr>
<td>2304 Cadet Drive, Ste 2300</td>
<td>CFT* and DODMERB* exams 6 years post-grad active duty</td>
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<tr>
<td>USAF Academy, CO 80840</td>
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<tr>
<td>1-800-443-9266</td>
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<tr>
<td><strong>U.S. Military Academy</strong></td>
<td>U.S. Citizen/Age 17-21 Unmarried/No Dependents</td>
<td>SAT V-480, M-540 ACT E/R-20, M/S-23</td>
<td>SAT V-561, M-646 ACT E/R-27, M/S-28</td>
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<td>Office of Admissions</td>
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<tr>
<td>Building 606</td>
<td>PAE* and DODMERB* exams 6 years post-grad active duty</td>
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<tr>
<td>West Point, NY 10996</td>
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<tr>
<td>(845) 938-4041</td>
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<tr>
<td><strong>U.S. Merchant Marine Academy</strong></td>
<td>U.S. Citizen/Age 17-21 No Marriage Restrictions</td>
<td>SAT V-540, M-560 ACT E/R-22, M/S-24</td>
<td>SAT V-600, M-600 ACT E/R-27, M/S-27</td>
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<td>Office of Admissions</td>
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<tr>
<td>300 Steamboat Road</td>
<td>PAE* and DODMERB* exams 8 years post-grad reserve duty</td>
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<tr>
<td>Kings Point, NY 11024</td>
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<tr>
<td>(516) 726-5644</td>
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<tr>
<td><strong>U.S. Coast Guard Academy</strong></td>
<td>U.S. Citizen/Age 17-21 Unmarried/No Dependents</td>
<td>SAT V-630, M-650 ACT E/R-25, M/S-26</td>
<td>SAT V-620, M-650 ACT Composite-27</td>
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<td>Office of Admissions</td>
<td>Nomination required</td>
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<tr>
<td>31 Mohegan Avenue</td>
<td>DODMERB* exam only</td>
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<tr>
<td>New London, CT 06320</td>
<td>6 years post-grad active duty</td>
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<tr>
<td>1-800-883-8724</td>
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*PAE: Physical Aptitude Exam*
*CFT: Candidate Fitness Test*
*DODMERB: Department of Defense Medical Examination Review Board*
For which academies are you interested in seeking a nomination?
Number your preferences 1-4, with 1 being your highest preference.

___ U.S. Air Force Academy
___ U.S. Merchant Marine Academy
___ U.S. Military Academy
___ U.S. Naval Academy

I. Applicant Information

Full Name (First, MI, Last): 

Date of Birth: ___/___/_______ Citizenship Status: 

Street Address: 

City: __________________________ State: ____ ZIP: _________

Mobile Phone: __________________________

Home Phone: __________________________

Work Phone: __________________________

Email Address: __________________________

II. Education Information

High School: __________________________

Street Address: __________________________

City: __________________________ State: ____ ZIP: _________

GPA (unweighted): ______ GPA (weighted): ______ Percentile/Rank: ______

Expected Graduation Year: ______ Class Size: ______

School Counselor Name: __________________________ Phone: __________________

School Counselor Email: __________________________
III. Test Scores

SAT: __________  Reading/Writing: ______  Math: ______  Essay: ______

ACT: ______  Math: ______  Science: ______  English: ______  Reading: ______  Writing: ______

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<tr>
<th>AP/IB Exam</th>
<th>Score</th>
<th>AP/IB Exam</th>
<th>Score</th>
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IV. Leadership Qualities and Activities

Please check all applicable.

☐ Boys'/Girls’ State or Nation  ☐ Church Membership
☐ Eagle Scout  ☐ Football _____ years
☐ Boy Scout/Girl Scout  ☐ Baseball/Softball _____ years
☐ Key Club/Interact  ☐ Basketball _____ years
☐ National Honor Society  ☐ Swimming _____ years
☐ Officer of Class/Student Council  ☐ Track/Cross Country _____ years
☐ Officer of School Club  ☐ Volleyball _____ years
☐ Academic Honors Club  ☐ Wrestling _____ years
☐ School Band/Chorus  ☐ Other Sport _____ years
☐ School Newspaper/Yearbook Editor  ☐ Civil Air Patrol & Navy Sea Cadets
☐ Jr. ROTC Officer  _____ Hours worked per week (after school)
☐ Debate Club  _____ Hours worked per week (summer)
☐ Language
V. Additional Activities
Please list any additional activities, volunteerism, and/or work experience that you feel would best complete your application in the box below:

VI. Required Documents
Please attach the following to your application:
- Professional Headshot (recent, neutral background)
- Résumé and/or Curriculum Vitae
- Personal Statement (700 words, single-spaced)

VII. Certification and Signature
By signing below, you affirm that the information provided in this application is true, correct, and complete to the best of your knowledge and belief. You additionally certify that failure to submit any required materials may jeopardize your application.

Signature of Applicant

Date

Print Name
FL-27 District Office
ATTN: Reidel Nabut
3951 NW 7th St, Bay F
Miami, Florida 33126
(305) 668-2285

Note to Candidate: You are required to submit three letters of recommendation: one (1) from your high school counselor or principal; and two (2) others from a core course or STEM teacher, coach, employer, or someone who knows you well. Have them return the completed forms and letters to you in a sealed envelope with their signature across the seal. Send letters of recommendations, application form, transcripts, and SAT or ACT scores to the District Office by November 18, 2022.

Name of Applicant: ____________________________
Street Address: ________________________________
City: __________________ State: _____ ZIP: ________

Note to Recommender: The person whose name appears above is applying for admission to one of the United States Service Academies. The academies provide a college education leading to a career as a military officer. The questions posed below suggest the kind of information that would be helpful in the selection process; however, it is provided for your convenience only, and we welcome your additional comments in whatever form you see appropriate. Your assistance in this candidate’s evaluation is very helpful to us and greatly appreciated. Please seal and sign the back of the envelope and return to the candidate, who will submit it unopened with his/her application. Please note that the deadline is November 18, 2022.

I. How long have you known the applicant and in what capacity?

________________________________________________________________________

II. What do you consider to be the applicant’s talents or strengths?

________________________________________________________________________

III. What do you consider to be the applicant’s weaknesses?

________________________________________________________________________
IV. Are you aware of any personal circumstances or conditions which might affect the applicant’s performance at the academy? If yes, please explain:

________________________________________________________________________

V. Please appraise the applicant in terms of the qualities listed below. Leave blank any for which you have no information.

<table>
<thead>
<tr>
<th>Quality</th>
<th>Exemplary Top 2%</th>
<th>Superior Top 5%</th>
<th>Excellent Top 15%</th>
<th>Good Top 1/3</th>
<th>Average Mid 1/3</th>
<th>Poor Bottom 1/3</th>
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<tbody>
<tr>
<td>Intellectual Ability</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
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<td>□</td>
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<tr>
<td>Ability to work with others</td>
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<td>□</td>
<td>□</td>
<td>□</td>
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<tr>
<td>Leadership Skills</td>
<td>□</td>
<td>□</td>
<td>□</td>
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<td>□</td>
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<tr>
<td>Creativity</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
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<tr>
<td>Motivation</td>
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<td>□</td>
<td>□</td>
<td>□</td>
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<tr>
<td>Maturity</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
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<tr>
<td>Overall Character</td>
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VI. Additional comments:

________________________________________________________________________

Recommender’s Signature: __________________________
Recommender’s Name (please print): __________________________
Position/Title: __________________________ School/Firm: __________________________
Relationship to Applicant: __________________________
Phone Number: __________________________
Street Address: __________________________
City: __________________________ State: _____ ZIP: _________

Please deliver this form, along with the letter of recommendation, directly to the applicant at your earliest convenience in a sealed envelope with your signature across the seal.